



LIVINGSTON HIGH SCHOOL COUNSELING DEPARTMENT NEWSLETTER

WINTER 2019

Scheduling Season is Here!

Please review the information and use the resources provided in our Winter Edition of the School Counseling Newsletter to learn about the LHS scheduling process. Be sure to check your email and the LHS Website regularly for any updates or announcements!

[2019-2020 LHS Course Guide](#)

[LHS Department Websites](#)

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In this edition of the School Counseling Newsletter:

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- [Scheduling FAQ's](#)
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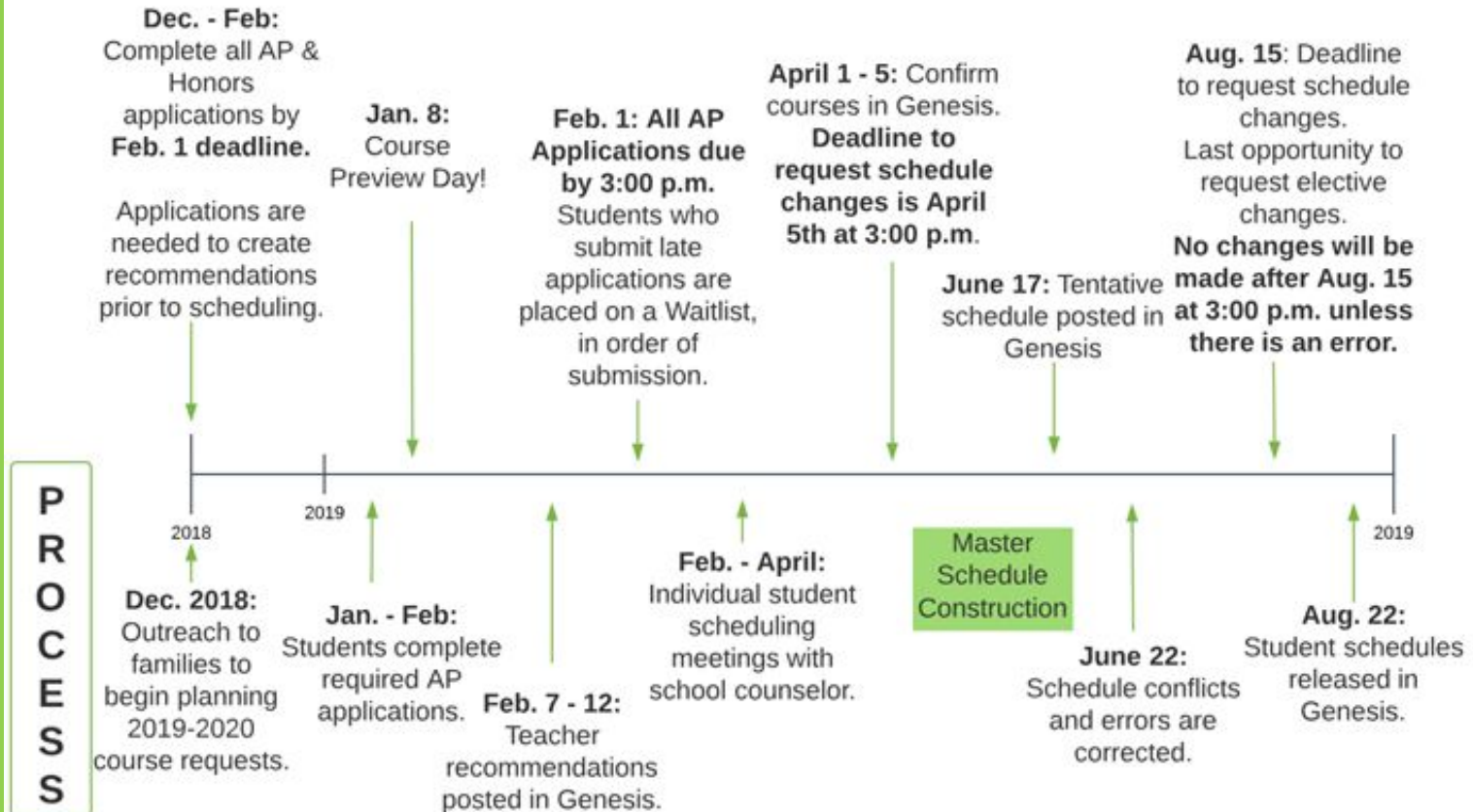
Scheduling Timeline:

Dates	Events
February 1	AP Applications due by 3pm
February 7	Teacher recommendations posted in Genesis
February 11 – April 5	Course requests can be viewed in Genesis - This is viewable <u>after</u> you have your scheduling meeting
Feb 11 – March 1	Scheduling meetings for 11th to 12th grade students
March 4 – March 14	Scheduling meetings for 10th to 11th grade students
March 15 – March 22	Scheduling meetings for 9th to 10th grade students
April 1	Deadline for ISLO Applications for courses to take over the summer
April 1-5	Verify course selection in Genesis; make necessary changes with School Counselor by April 5 at 3:00PM
June 17	Confirmation of courses on schedule posted in Genesis
June 24 – August 15	Summer schedule change window
August 22	Student schedules available in Genesis!



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TIMELINE





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IMPORTANT 2019-2020 SCHEDULING DATES:

January 8: Course Preview Day!

February 1: All AP Applications are due

February 7 – 12: Teacher recommendations posted in
Genesis

February – April: Individual student scheduling meetings

April 1 – 5: Confirm course selections in
Genesis

April 5: Deadline to request schedule changes
prior to master schedule construction

June 17: Tentative schedules posted in Genesis

June 24 – August 15: Summer schedule change window

August 15: Deadline to request schedule changes

August 22: Student schedules posted in Genesis



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Scheduling FAQs:

How will I know when my scheduling meeting is?

You will receive a Remind notice from your counselor prior to your meeting, so be sure that you have joined your counselor's class! If your counselor is not able to contact you via Remind, you will receive a paper pass.

What will we discuss at my scheduling meeting?

You and your counselor will review your progress this year, teacher recommendations, graduation requirements and your future plans to determine the best courses. Please review the course guide ahead of time and be prepared to speak about electives you would like to take, including backups.

Who can I speak to if I'm not sure what course/level would be best for me?

Your teachers, the department supervisors and your counselor are all people you can go to with questions about courses and levels.

What happens if I did my course selection and I want to make a change?

You can make a change to your schedule between June 24th until August 15th. After this date a change of course window will be available in the Fall. A schedule change form is required for any change request in the Fall.



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- A schedule change form required for any changes made during the Fall scheduling windows. There are three windows to request level changes once the 2019-2020 school year starts. Dates for these windows will be communicated to parents via email and the LHS Student handbook:

Dates	Changes Permitted	Transcript Notation	Grade Calculation for 1 st Marking Period
TBD Summer 2019	Move Up or Drop in level	None	<p>Grade = 100% from new course.</p> <p>Moving up a level: Student will make up all missing work including summer assignments by October 1, 2018.</p> <p>Dropping down a level: Student will make up all missing work with the exception of summer assignments.</p>
TBD Summer 2019	Drop in level only	None	Grade = 50% from original course and 50% from new course.
TBD Summer 2019	Drop in level only	"WP" or "WF"	Grade = 100% from original course.

- The schedule change form can be found in the School Counseling office and in the [Course Guide](#)
- All signatures are required to process a level change.



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Where can I learn about courses for acceleration?

You can read about taking courses for acceleration (through the ISLO process) on page 38 of the [course guide](#). You can also review the ISLO application on the LHS School Counseling website.

Will I be able to see a list of the courses I requested during my scheduling meeting?

Yes, you will be able to view your course requests in Genesis through April 5th.

Are some students given preference in regards to requested courses? What are the chances that I will get the electives I requested?

No one student has an advantage over another. Being first or last to have a scheduling meeting

has no impact on your chances of getting your requested courses. When entering requests we will be mindful of graduation requirements, academic performance, school and life balance and AP application completion. Your counselor will ask you to provide back-up options for your elective choices. While we cannot guarantee that you will get all of your requested electives, it is likely that you will get some combination of your first and backup choices.



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What can I do if I missed the AP application deadline?

If you have missed the February 1st AP application deadline, speak with the supervisor who oversees the department of the course to ask about waitlist opportunities.

Where can I find the department supervisors?

Mr. Novotny (Business, Family Consumer Science and Technology) Mrs. Rubin (Arts/Music) Mr. Wittmaack (English)	Supervisors' Wing - Upstairs at the north end of A Hall
Mr. Carey (Science)	E180
Mr. Matheus (Math)	E281
Social Studies and World Language	Please speak with your School Counselor



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How to Choose a Balanced Schedule:

Students are encouraged to:

- Reflect on interests and strengths and/or take something completely new
- Examine current school work and life balance
- Identify progress toward short-term and long-term goals
- Consider current grades, work ethic, and co-curricular involvement or activities in choosing courses for next year
- Review and discuss teacher recommendations with parent(s), teachers and your school counselor


Some additional resources on how to choose courses that best fit your interests and goals for the future:

- CollegeBoard's Big Future: "[How to Choose High School Electives](#)"
- U.S. News: "[Do's, Dont's of Picking High School Classes](#)"
- The Common Application: "[How do I choose my high school courses?](#)"



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Did you know? If you have a certain college in mind, [Naviance](#) offers suggestions on what classes you should take in high school! Click on the “Admissions” tab and scroll to the bottom!
Example:

University of Michigan-Ann Arbor  Communicate ▾

Overview Studies Student Life **Admissions** Costs

Recommended Courses

Taking these courses can help prepare for you to be successful at University of Michigan-Ann Arbor.

Course Name	Years Required	Years Recommended
English	4	4
Math	3	4
History	3	3
Science	2	4
Foreign Language	2	2
Fine Arts		2



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Important Dates to Remember:

LPS Closed – February 15 & 18

[AP Exam Registration Deadline](#) – March 1

Spring Break – April 15-19

Upcoming Programs:

Fairleigh Dickinson Students with Disabilities Program – March 21st at 6:00 p.m. (LHS Cafeteria)

College Admissions Panel – March 21st at 7:00 p.m. (LHS Auditorium)

Post Secondary Support Programs – April 11th at 6:00 p.m. (LHS Media Center)

Applying to College (Class of 2020) – April 11th at 7:00 p.m. (LHS Auditorium)

ACT at LHS – April 13th at 8:00 a.m.

LHS College Fair – April 25th at 7:00 p.m. (LHS Fitness & Wellness Center/Auxiliary Gym)



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Testing Information:

LHS hosts the following college entrance exams Spring 2019:

ACT - April 13th

SAT - June 1st

For information about additional testing dates and locations or to register for an exam, visit [Collegeboard](#) and [ACT](#) online.

AP exams at LHS - May 6th - May 17th

Please register through [Total Registration](#) and visit the [LHS website](#) for specific testing dates/times!

NJ State testing schedule

ELA - April 9th & April 10th

Math – May 20th & May 21st

More information will be provided closer to the testing



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Upcoming LHS Events:

Chinese Cultural Event – February 9th

Senior Games – February 22nd

Italian Culture Night – March 7th

Spring Musical - March 14th – 16th

District Jazz Concert– March 20th

Junior Prom – March 22nd

All Township Concert – April 2nd

SGA Multicultural Night – April 12th

Please visit the [LHS website](#) for the full calendar of events!



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Additional Resources:

- Visit college websites for information about summer and pre-college programs! Some examples include:
 - [Syracuse University Pre-College Summer Program](#)
 - [TCNJ Pre-College Summer program](#)
 - [Fashion Institute of Technology Summer Program](#)
 - [Rensselaer Academic Enrichment Programs](#)
 - [Montclair State University Hispanic Student College Institute](#)
- [USA Today: 10 best scholarship websites](#)
- [Free apps for mindfulness practice](#)
- [Online personality assessment](#) used for career and personal development
- [O*Net Online Career Finder](#) and [Interest Profiler](#)
- [Military Information](#)